

Scope of Work Guidelines

Scope of Work is the MISS DIG System Inc. guidelines regarding the extent of work on a single ticket. These guidelines, to limit work on a single ticket, exist to create reasonable requests that can be responded to within the time frame of 3 days for normal tickets. On existing tickets, no additional work, footage or addresses can be added or changed. This would require a new ticket and the 3 days would apply depending on the type of ticket. The following applies:

- **Addresses:** 10 individual addresses / lots on a single street per ticket, in the same city township or village. The total distance between addresses is not to exceed 1 mile.
- **Apartment/condo complexes:** 5 buildings maximum per ticket
- **Pole jobs:** Locations on a continuous road, "point A to point B on C Street" total distance covered not to exceed 1 mile in urban area and 2 miles in rural area. Locations at specific address no more than 10 addresses per street. **When measuring off footage (ex) Loc 1: 50 ft n of inter.), between pole locations with no given addresses. Only 3 poles (anchors) locations are preferred, but no more than 4 locations per ticket.**
If location of work cannot be sufficiently described on the dig notice, an excavator shall provide white lining in advance of submitting a ticket or additional assistance to the facility owner.
- **Intersections:** No more than 200 foot radius at an intersection, per ticket
- **Unnamed streets in subdivisions:** *Option 1:* Subdivisions to be called in by individual streets. If street names are not posted then the contractor should post identifying names and signs. Ex: Street A. *Option 2:* Contact the MISS DIG call center to schedule a joint meet
- **Road Projects:** Work along a continuous road **with no named intersections** in the same city, township or village, may include up to *two miles* per ticket.
 - NOTE: Working along a road, **with named multiple intersections** in the same city, township or village, may include up to *one mile* per ticket. All named intersections must be included in locating information. (No more than 200 ft down any direction at these intersections.) **When working on different streets, each street requires an individual ticket**, unless working 200ft or less from intersection.