

Michigan Utility Coordination Committee
April 16, 2018
Meeting Minutes

1. 2018 Conference Recap and 2019 Conference Ideas
 - a. MDOT reported that 282 attendees signed in in the AM, and 226 in the PM
 - b. Positive comments on content had been voiced to Rachelle and Nick
 - c. Concerns were raised about the audio/visual set up
 - i. Projectors were not all set up the same, some screens cut-off
 - ii. Laura volunteered to verify formats of presentations for 2019.
 - d. MITA reported that there has been an agreement with MISS DIG that the MUCC 2019 conference will be hosted by MISS DIG and MISS DIG may cover the costs.
 - i. The conference will remain on the Wednesday (1/23/19) of the MITA Conference at Soaring Eagle
 - ii. The MISS DIG Conference will be held the Tuesday (1/22/19) before in the same location.
 - iii. It was suggested that any remaining funds from 2018 could be used towards a key note speaker for 2019.
 - iv. Rob Coppersmith or MISS DIG will report back to MUCC on final decisions for 2019 hosting.
 - e. It was agreed to keep some tables set aside for swag again in 2019.
 - f. For 2019, it should be communicated that drinks/coffee need to be replenished throughout the day.
 - g. May be best to review possible lunch set up changes due to noise complaints during set up for 2018.
 - h. MITA reported that there should be some rooms available for breakout sessions if MUCC would like to use for 2019.
 - i. See attached for MUCC conference budget.
2. Utility Relocation Issues on LAP Projects with Private Utilities
 - a. It had been discussed at previous meetings that an educational campaign for project teams to be more conscious of utility/project coordination during design, including a better understanding of design tickets and MDOT Form 0260, would be a benefit to utility coordination and construction impacts
 - b. If this campaign were to move forward, there would need to be a clear lead
 - i. ACEC (Ron) or CRA (Steve) were mentioned as possible leads?
 - ii. MML may be another option
 - iii. MISS DIG has a great list of contacts and already does educational outreach, and could work with lead to help with the campaign and with coordination
 - c. It was suggested that MISS DIG “Did You Know” emails may be another option for spreading a message

3. MISS DIG Detroit Pilot Project
 - a. MISS DIG reported that the pilot will be powered by WorksAccess, a Pelican Corp product. WorksAccess is a software that allows for communication, collaboration, and scheduling of work. The aim is to bring Facility Owners, Facility Operators (FOOs) and designers together to reduce the number of road openings and costs through shared excavation. With WorksAccess, users can upload and share project plans, communicate between projects, isolate challenges and opportunities with other projects in the area, and schedule and agree to shared excavation or schedule changes. The program is built on three basic principles; jobs, opportunities and challenges.
 - b. Over a 12-month period, beginning June 2018, focusing on future works occurring in the Greater Detroit Area with FOO participants representing the city, state, gas, electric, and telecommunication organizations, the pilot aims to:
 - i. Establish a committee that would create a sub-committee of the MISS DIG 811 Board of Directors for the benefit and oversight of the new Design Program offered by MISS DIG 811.
 - ii. Have participation from each of the facility types within the city with buy-in from the FOO, designers, and contractors.
 - iii. Confirm the chosen product allows for the necessary collaboration among stakeholders.
 - iv. Provide feedback to MISS DIG 811 for additional product features that would enhance the final product.
 - v. Create training material for users of the final product.
 - vi. Determine how to integrate the job into the MISS DIG 811 design ticket (and possibly dig ticket).
 - vii. Create a framework and timeline to roll out to all stakeholders within the state with funding through the Notification Center's current membership billing, under sub-committee oversight.
4. MDOT/Industry Annual Signal/Electrical Meeting – Recap
 - a. At a recent MDOT Annual Signal Meeting there was discussion that on MDOT projects that require electrical service hook ups (i.e. signals, ITS), it would be beneficial and efficient if the MDOT project electrical contractor could complete the final hook-up (power) if they are an approved contractor through the utility owner
 - i. Designers will reach out to utility for plan
 - ii. During construction delays are experienced because of timing to get the utility company (or their contractor) out for final power service
 - iii. Would there be union issues?
 - b. The group was in consensus that this item could be a benefit for all parties but there are many logistics that would need to be thought through and discussed. This will remain an agenda item, so the conversation can continue when more utility companies and electrical contractors are at the table.

5. Other

a. Abandoned Utility Maps

- i. OHM mentioned that they recently learned that abandoned utility maps may be available
- ii. Consumers confirmed they do have records for abandoned facilities
- iii. There was discussion that these records would be beneficial during the design
 1. MDPB is currently talking about best practice for abandoned facilities
 2. Laura will report back on the progression of this discussion at MDPB

Next Meeting:

8/8/18 @ 9 AM, MITA Office

Remaining from 2017

\$3,147.05

Expenses			Income					
Item	Cost	Date Paid	Presenting Sponsor	Contact	Amount	Invoiced	Date Paid	Notes
MUCC Continental Breakfast	\$4,895.10		MDOT	Nick Lefke	\$2,000	10642	2/8/18	
MUCC Buffet Lunch	\$10,187.10		MITA	Rachelle VanDeventer	\$1,500	N/A	N/A	
MUCC A/V	\$555.00		ACEC	Ron Brenke	\$1,000	10628	10/30/17	
Placards	\$150.00		ASCE	Ron Brenke	\$1,000	10629	11/7/17	
			DTE - Gas	William Fred Harvey	\$1,000	10667	11/29/17	
			DTE Electric	Erik Smith	\$1,000	10648 & 106 cc	2/19/18	
			Consumers Energy	Dirk Dunham	\$1,500	10630	12/20/17	
			MISS DIG	Bruce Campbell	\$1,250	10631	10/23/17	
			AT&T	Al Dionese	\$1,200	10632		
			Hydro X	Megan Chartier	\$3,000	10655	1/24/18	Breakfast Sponsor
			Spicer Group, Inc.	Jennifer Taylor	\$1,000	10655	1/9/18	
			Kaltz Excavating	Darrell Kaltz	\$1,000	10668	1/30/18	
			USIC	Ian Chapman	\$1,000	10669	1/30/18	
Total expenses	<u>\$15,787.20</u>		Total income		<u>\$17,450.00</u>			
			Balance		\$4,809.85			

SUBJECT: MUCC Meeting Attendance
 DATE: 4/16/18
 LOCATION: MITA Conference Room

Initial	FIRST NAME	LAST NAME	COMPANY	EMAIL (if not already on file)
WA	Laura	Arnold	MISS DIG	Laura@missdig.org
	Ron	Brenke	ACEC	
	Bruce	Campbell	MISS DIG	
	Adolfo	Castillo	DTE Energy	
Fob	Rob	Coppersmith	MITA	
	Al	Dionise	AT&T	
DKD	Dirk	Dunham	Consumers Energy	
	Scott	Greene	MDOT	
	Dave	Langlois	HNTB	
	Nick	Lefke	MDOT	
MR	Mark	Loch	OHM	
	Steve	Puuri	County Road Association/MML	
	Kristin	Schuster	MDOT	
	Erik	Smith	DTE Energy	
	Travis	Stokes	Rauhorn	
	Doug	Strauss	Alfred Benesch & Co.	
RV	Rachelle	VanDeventer	MITA	
MB	Matt	Brush	HNTB	mbrush@hntb.com
Ae	Alex	Coulombe	Kaltz Excavating	Alex@kaltzexcavating.com