

**Michigan Damage Prevention Board
Best Practices Committee
September 19, 2014**

The MDPB Best Practice Committee met at MITA headquarters on September 19, 2014. Attendees were Jim Ault, Bob Darket, Steve Makowski, Bruce Campbell, Travis Warner, Clarence Walton and Dirk Dunham.

The committee discussed that the purpose of the committee is to provide clarity for PA174 related issues. The results of the committee's review will be called MDPB Best Practices. The best practices will be approved by the MDPB and posted to the MDPB page of the MISS DIG website.

**Process for Development and Approval of
Of MDPB Best Practices**

The committee will follow the following process:

- Issues of concern will be brought to subcommittee via various routes – typically thru MDPB discussions
- A list of topics under review by the committee will be included in MDPB minutes and/or agenda items
- The Best Practice committee will develop recommendations and present them to the MDPB board at monthly meetings
- A 30 day comment period will follow (until next meeting) to allow members to review the proposed Best Practices
- The MDPB will vote per MDPB bylaws (majority vote.) If the best practice is not adopted it will be sent back to committee for further review.
- When adopted, the Best Practices will be posted to the MISS DIG website

Submitted by
Dirk Dunham

Approved at 9/25/14 MDPB Meeting