

MISS DIG 811 has put the following process into place to assist in the documentation of work projects affected by either an employee strike or an employer-imposed lockout resulting in a work stoppage for any period of time. The purpose of this process is to provide excavators with the opportunity to communicate about work stoppage with facility owner/operators or their contract locators, as well as the ability to return to work in an efficient, safe, and timely manner.

Excavator Work Stoppage and Return to Work Process

1. Excavator +Responses can only be made by RTE users.
 - a. Excavator +Response code 306 (“**WORK STOPPAGE SPECIAL CONDITION**”) must be placed on any existing locate requests that were placed *prior to* the work stoppage.
2. Once the return-to-work date has been established, an RTE user must create a NEW-NORMAL locate request with reference to both the original ticket number and the Excavator +Response code 307 (“**RETURN TO WORK SPECIAL CONDITION**”) in the Locate Info field.
3. After the NEW-NORMAL locate request has been placed, an RTE user must then post the Excavator +Response code 307 (“**RETURN TO WORK SPECIAL CONDITION**”) to the ticket in Ticket Search Lite.
4. If a project locate request is still valid at the return-to-work date, the RTE user must place a NEW-NORMAL project ticket with reference to both the original ticket number and the Excavator +Response code 307 (“**RETURN TO WORK SPECIAL CONDITION**”) in the Locate Info field in order to participate in this process.

How to Post an Excavator +Response

TO BEGIN

Log into your RTE account through newtin.missdig811.org and select Ticket Search Lite. It can be accessed through the *HELP* tab on the ticket entry screen.



SEARCH FOR A TICKET

Enter a ticket number or search for a ticket using any criteria. Click *Search*.

Ticket Search Lite

Search Criteria

Completed **Through**

Work Date **Through**

(Blank times indicate all day. End times such as 2 AM do not include the full hour)

Ticket Number

Ticket Search Lite

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Search Results

Show entries

TICKET	WORK DATE	TYPE	PRIORITY	COMPANY	WORK TYPE	COUNTY
A071609138-00A	06/14/17 02:43 PM	NEW	NORM	MISS DIG	SOIL BORINGS	MIDLAND

SELECT A TICKET

Click on the row of the ticket number that you would like to access. Ticket details will appear at the bottom of the screen.



ADD A RESPONSE

Click *Add Excavator Responses*. The available responses will appear at the bottom of the page.

Ticket Details

Ticket Members Map Attachments Show Excavator Responses Add Excavator Responses Print Response Definitions

Ticket: A071609138-00A

MBCRDE 00000 MISDIG 06/13/17 16:00:19 A71609138-00A NORM NEW GRID

**** Underground ****

Ticket : A71609138 Rcvd: 06/09/17 14:43 Oper: WEB Rev: 00A
 Org Tkt : A71609138 Rcvd: 06/09/17 14:44 Oper: WEB

SELECT RESPONSE

Choose a response from the list and click *Add Excavator Response*.

Submit Excavator Responses

- (301) EXCAVATOR CHECKED POSITIVE RESPONSE
- (302) EXCAVATOR CHECKED POSITIVE RESPONSE AND CANNOT LOCATE FACILITY WITHIN APPROXIMATE LOCATION
- (303) EXCAVATOR CHECKED POSITIVE RESPONSE AND NOTED UNMARKED FACILITIES
- (304) EXCAVATOR DELAY
- (305) EXCAVATOR DIGGING
- (306) WORK STOPPAGE SPECIAL CONDITION
- (307) RETURN TO WORK SPECIAL CONDITION

Add Excavator Response

RESPONSE ATTACHED TO TICKET

The response is now attached to the ticket.

Excavator Responses

Company	Account	Responded	Message
MISS DIG	WEBLSTEPHANIE	06/13/2017 16:21:59	(303) EXCAVATOR CHECKED POSITIVE RESPONSE AND NOTED UNMARKED FACILITIES

What Happens Next?

Facility owner/operators or their contract locators will have a temporary Positive Response code 015 (“**DELAYED MARKING DUE TO WORK STOPPAGE AND SPECIAL CONDITIONS**”) for use on tickets that requests that include an Excavator +Response code of 307 or occur within the weeks following the return-to-work date. The use of +Response code 015 indicates to the excavator that more time is needed for locating to be completed and locator may be in contact with the excavator regarding the request.

Excavator +Responses for Work Stoppage

306—**WORK STOPPAGE SPECIAL CONDITION**: EXCAVATING ON THIS PROJECT HAS CEASED DUE TO A SPECIAL CONDITION.

307—**RETURN TO WORK SPECIAL CONDITION**: SPECIAL CONDITIONS THAT IMPACTED WORK STOPPAGE HAS CEASED. EXCAVATOR WILL RETURN TO WORK AFTER ALL LOCATING HAS BEEN COMPLETED.

Utility Owner +Responses for Work Stoppage

015—**DELAYED MARKING DUE TO WORK STOPPAGE AND SPECIAL CONDITIONS**: LOCATOR REQUIRES ADDITIONAL TIME TO MARK AND PROVIDE A POSITIVE RESPONSE.