

Create a SkillBuilder account / If you have an account, go to Step 13

1. Type missdig811.skillbuilder.co into your browser. The MISS DIG 811 login page displays.
2. Click on **Create account** at the bottom in the gray box.
3. The Create Account page displays. Complete the fields. We recommend using your email address for the Username*
4. When filling out Organization Name* start typing your company name, then select it from the drop down-list. If not on list, select 1 Company Name Not Listed and you will be contacted by someone from MISS DIG 811.
5. Click **Create Account** button at the bottom of the page.
6. An email will be sent to your Inbox. Open the email and click <https://missdig811.skillbuilder.co>

If you did not receive the email, check the Junk Email.

7. The MISS DIG 811 login page will display. Enter your Username and Password. Click the **Sign In** button. **My Learning Plan** page displays.
8. The orange tiles on Your Learning Plan represent courses available for you to take.
9. Under the category All, click on the Safe Excavation Practices Certification Webinar orange tile.
10. Click on See Details of Webinar selected for date and times
11. Click on Select Webinar to enroll yourself
12. You will receive a confirmation email.

If you already have a SkillBuilder account:

13. Type missdig811.skillbuilder.co into your browser. The MISS DIG 811 login page displays.
14. Enter your Username and Password. Click the **Sign In** button. My Learning Plan page displays.
15. The green tiles on Your Learning Plan represent completed training.
16. The orange tiles on Your Learning Plan will represent courses available for you to take
17. Under the category All, click on the Safe Excavation Practices Certification Webinar orange tile.
18. Click on See Details of Webinar selected for date and times
19. Click on Select Webinar to enroll yourself
20. You will receive a confirmation email.

On the day of the webinar, everyone follow these instructions:

1. Just prior to the start of your training, open a browser window and type tpoll.com
2. The **Turning Point Welcome** page opens, in the **Session ID** field type the # provided in the reminder email from your instructor.
3. Click the **Join Session** button.
4. You will be redirected to the **Turning Technology Create Account** page for new users.
5. Type your email address in the **Enter Email** field.
6. If you already have an account, click the **Sign In** button and go to step 21.
7. New users click the **Create Account** button. A verification email will be sent to your email address.
8. Click the + sign at the top of your browser window to open another tab. Open your email and open the email from **TurningPoint Account**.
9. Click the [Turning Point Account Verification](#) hyperlink in the body of the email.

10. The **Create Account** page displays. Complete all the fields: **First Name** and **Last Name**.
11. In the **Role** dropdown list select **Participant** and enter the **Country**.
12. In the **Market** dropdown list select **Corporate**.
13. Create a password and confirm the password.
14. Click the agreement box
15. Click the **Finish** button. The **My Profile** page will display.
16. Select the **TurningPoint** tab that you originally opened in your browser.
17. Click the **Go Back** button. The page refreshes.
18. Click the **Sign In** button.
19. Enter your new password in the **Password** field.
20. Click **Sign In**.
21. The presentation displays.