

March Agenda

Michigan Damage Prevention Board, Ticket Initiation
Management Execution, Locator Action Committee

March 17, 2020

Michigan Damage Prevention Board (MDPB)

1. Call to Order
 1. Approval of Agenda
 2. February Meeting Minute Approval
2. MISS DIG 811 Update on COVID-19 Business Continuity
 1. Multi Center Redundancy
 2. Postponing of public events and trainings.
 3. WFH options for Staff, including Notification Center
3. Additional Delivery Options
 1. Temporarily waiving fee for Additional Locator Codes
 2. Options include TXT and Email
 1. Collects additional/ verifies contact information
4. Additional Positive Response
 - a. Not automated
 - b. 018: NOT MARKED- FACILITY OWNER OPERATOR CLOSED DUE TO STATE EXECUTIVE ORDER 2020-5 - Facility owner operator is closed due to Executive Order 2020-5. Facility owner operator reached out to the excavator as noted on the locate request about being unable to complete locate request.
 - This positive response will require a comment.
 - c. Ensuring MISS DIG 811 has accurate contact information.
 - Annual review of databases occurred in December/January.
 1. Included Damage Prevention Contact
 - MISS DIG 811 has multiple contacts in each member code
 1. Member Support approval is required to make contact updates.
 2. After hour emergency contacts can be updated by member without approval from Member Support, but they cannot be deleted.
 3. Each member is required to have at least one Remote Member Access
 - d. Online Training
 1. MISS DIG 811 Certification

2. Remote Member Access
2. Inclusion of Damage/Emergency Contact
5. New Business Roundtable
6. Next Meeting
 1. Schedule 2020 Meeting
 1. March 17, 2020
 2. June 25, 2020
 3. September 24, 2020
 4. December 22, 2020 (Consider Rescheduling)
7. Adjourn

Ticket Initiation Management and Execution (TIME)

1. Call to Order
 1. Agenda Review
2. MISS DIG 811 Updates
3. New Action Items
 1. IT Issues
4. Meeting Schedule
 1. Meetings will be held via teleconference, with web screen share information and call in number provided by MISS DIG 811 monthly. MISS DIG 811 will host a teleconference with optional onsite meetings for the TIME committee at the MISS DIG 811 office before the Locator Action Committee, LAC, meetings monthly. Teleconferences will be held the fourth Thursday of the month at 10 am before LAC. **Quarterly meetings will be held at the Michigan Infrastructure & Transportation Association (MITA), located at 2937 Atrium Dr. #100, Okemos, MI 48864 following the MDPB meetings.**

You have been invited to a join.me meeting

Join the meeting: join.me/missdig811

The fourth Thursday of the Month at 10:00 AM EDT

2. Upcoming Meetings
5. TIME Adjournment

Optional Five Minute Break

Locator Action Committee (LAC)

1. Top Locating Issues
2. MISS DIG 811 Alternate Methods for Locate Volume Control

1. Prescreening
2. Risk Assessment
3. Locator Training for Excavators
4. Workflow Management
3. Locator Participating in No Marks
4. Locators Getting MISS DIG 811 Certified
5. Locators Following NSRs/ NSRs following Locators
6. Private Locate Pilot
7. Adjourn