

In Attendance: Katie Gruzowski, Dennis D'Antonio, Kristyn Cormier, Kristen Lawless, Mark, Debbie Ball, Sandy DeMars, Derek Shupe, Chuck Muller, Sandy Gunville, Amanda Horn, Bruce Campbell, Jim Moskal, Gail Wyckhouse, Stephanie Boe, Eric Urbain, Chris Jensen, Eleanor Mundorf, Jim Cascio, Laura Arnold, Samantha Raupp, Kathy , Bill Fisher, Brian Dreesen, David Tejada, Scott Faulkner, Marcus Vale, Rob Gregg, Linda Portelli, Samantha Williams, Joe McGraw.

1. CALL TO ORDER
 - a. Agenda Review – Agenda and meeting minutes provided with no updates requested
2. MISS DIG 811 Updates
 - a. COVID-19 – MISS DIG is 100% work from home currently.
 - i. Return to work [information](#) - We have all information on the MISS DIG website. Katie reviewed the COVID-19 related documents that have been posted. Bruce added we've seen a 30% increase in ticket volume over last week.
 1. [Establishing Free Member Codes](#)
 2. [Excavators Returning to Work Best Practices](#)
 3. [TCF Center Press Release 04 13 2020](#)
 4. [Temporary Emergency Medical Site Work Type Best Practice](#)
 5. [Temporary Positive Response Best Practice](#)
 6. [Return to Work Update Video](#)
3. ACTION ITEMS FROM PREVIOUS MEETING(S)
 - a. [e-Suite](#)
 - i. MD 811 Ticket MOD – Now Called e-Mod (Released 1/9/20, pulled down 1/31/20) – Was live for a short period of time, has been taken down due to issues. Will be testing again at a later time.
 - b. Expedited Locating for fee- Locate Now (Long term goal) – Not there yet.
 - c. FTP Ticket Delivery Option will be ending in 2020, working with Norfield on delivery through an API – Should hopefully have it ready for this year.
 - d. Private Locating Pilot Program (Released 4/10/20) – Ticket entry was also updated at this time. The private locate is only in Oakland and Macomb counties for now and for only RTE.
 - e. Email and/or text reminder that a dig notice is going to expire
 - f. Scope of Work on a Ticket & Consumers Energy Project Criteria & MDPB Best Practice 2016-02 *Large Project Staking* Project – Have had some conversations with Norfield about counting addresses in a polygon. Will look into this project further. Should hopefully have more info for next meeting.
 - g. LDM- Locate Demand Management – in phase 2 of the project, should be completed next week. Looking to have ready for May. This will be an indication in Ticket Entry based on historical data to predict likelihood of a ticket being responded to on time.
4. NEW ACTION ITEMS
 - a. IT issues – No issues worth noting, employees have been working from home with no problems.
5. MEETING SCHEDULE
 - a. Meetings will be held via teleconference, with web screen share information and call in number provided by MISS DIG 811 monthly. MISS DIG 811 will host a teleconference with optional onsite meetings for the TIME committee at the MISS DIG 811 office before the Locator Action Committee, LAC, meetings monthly. Teleconferences will be held the fourth Thursday of the month at 10 am before LAC.

Quarterly meetings will be held at the Michigan Infrastructure & Transportation Association (MITA), located at 2937 Atrium Dr. #100, Okemos, MI 48864 following the MDPB meetings.

 - i. You have been invited to a join.me meeting
Join the meeting: join.me/missdig811
The fourth Thursday of the Month at 10:00 AM EDT
 - b. Upcoming Meetings May 28, June 25 at MITA, July 23, August 27, September 24, October 29.
6. TIME ADJOURNMENT

5 Minute Break Option

Locator Action Committee Agenda

4/23/2020

- Top Issues
 - Retransmits and lack of response – We track the retransmit percentage; they have been below 10% and mostly destroyed markings. We have a memo going out in regard to USIC, URG, DTE gas today notifying them of reports that will be going out for retransmits related to no markings.
 - Positive response issues with accuracy/truth on Ongoing Coordination from Locator's, have locators had issues with accuracy of Excavators contact info? We have been tracking the discrepancies with reported responses, we follow up with issues and look to resolve. Lately, the information has been good with little problems.
- MISS DIG 811 alternate methods for locate volume control
 - Locator training for excavators – on hold due to COVID
 - Locator Demand Management – Spoken about during TIME.
- Private locating pilot – Have been working with Blood Hound for now, once pilot is complete, it will be open to other private locators. The pilot will most likely last through the dig season. 24 of 26 private locate tickets received had positive responses.
- Locator Staffing – Previous discussions with locators revealed that they have ramped up their staff in order to meet demand. They are preparing for large volumes after the Stay at Home order is removed.
- Conflict Resolution – Part of the locator escalation policy that we are putting in place.