

TIME Committee MINUTES

August 22, 2019 at 10:00 AM

In Person Meeting at MISS DIG with Teleconference Option

In Attendance: Katie Gruzowski, Bruce Campbell, Gail Wyckhouse, Tim Shinn, Jim Cascio, Stephanie Boe, Tobin Fox, Laura Arnold, Bill Fisher, Chris Jensen, Dennis D'Antonio Dirk Dunham, Gwen Knowles, Jeff Quirante, Kristen Lawless, Marcus Vale, Sandy Demars, Steve Makowski, Samantha Raupp, Harry Carr, Derek Shupe, Briant Thomas, Mary Smith

1. CALL TO ORDER
 - a. Agenda Review – Nothing added to the agenda.
2. MISS DIG 811 Updates – The ticket volume is still high, however retransmits have returned to their normal levels.
3. ACTION ITEMS FROM PREVIOUS MEETING(S)
 - i. e-Web Suite – Now e-Suite
 1. MD 811 Ticket MOD – Now called e-Mod (Fall 2019) – Still working on e-MOD. The education department will put together training and the information will be made available.
 - a. Email and/or text reminder that a dig notice is going to expire
 2. Near Ticket Stand Alone App – Now called e-Nearby (Released 3/26/19) – This has been up for a while, has reduced the number of why stakes.
 3. Near Ticket in Ticket Entry (Complete '17)
 4. Tickets without borders (Released 4/17/18)
 5. e-OHA (Released 4/17/18)
 6. e-Plan (Released 4/17/18)
 7. updated e-Locate (Released 4/17/18)
 - ii. No Member on a ticket (Released 4/2/19)
- b. New Overhead Positive Response Code & Auto Positive Response (Available 2/18/19)
- c. 2018 Grants
 - i. SDP
 1. PermitAccess – One pipeline is setting up their information to test the system. The timelines seem to be accurate. Things are going well.
 - ii. TAG (Technical Assistance Grant)
 1. Parcel Data (8/29/19)* - On the test server. The go live date is tentatively set for next Thursday.
 2. Near Ticket Standalone and Public Facing App (Released 3/26/19)
 3. Marine Ticket (8/29/19)* - On the test server. The go live date is tentatively set for next Thursday. Katie reviewed the informational document that was sent to the committee earlier. Member services can set up codes and update notification areas for those that want it. The document provides a list of locators and training for reference. Education is putting together a training module for the ticket which should be ready soon.
 - a. locate & design request
 - i. For locate requests a Maine Request can only be request M-F from 9:00 AM to 3:00 PM.
 - b. NEW CATEGORY: MRNE- MARINE REQUEST
 - c. PROPOSED TICKET HEADING:

***THIS IS A LOCATE TICKET. THE CALLER ALSO REQUESTED A MARINE JOINT MEET AT **NE COR OF MAPLE CREEK BLVD & TRAILVIEW DR** THE HEADER ON THIS TICKET IS FOR YOUR CONVENIENCE ONLY TO LET YOU KNOW THAT A MARINE JOINT MEET WAS REQUESTED. IT DOES NOT ALTER THE FACT THAT THIS IS A LOCATE TICKET**

- d. GROUP RESTRICTIONS: NSRs, Administrators, and WEBF
 - e. What criteria has to be met for placing a locate request?
 - i. RTE users should know if they do or do not need a marine request. NSRs will ask if caller wants a marine ticket if the drawn polygon intersects or crosses any waterway
 - 4. VR System and software to promote "Call before you Dig" Debuted at USPBL game, 8/10 – The game went over well, there seems to be a few items that need to be fixed. Should be available for free on Steam around 9/9. We will have two VR systems for show or rent.
 - 5. CorridorAccess – used for pipelines, but same process as PermitAccess.
 - d. Restrict Some Positive Response Codes Use to Require Comment: (Executive Team) (9/29/19) – some members are already testing. Currently, comments and URLs can be viewed/added but not required as of yet. The RTE community is being reached out to inform them of the change.
 - i. 003 NOT COMPLETE
 - 1. None or some of the facilities have been marked, more time needed, coordination or assistance required to complete locating of facility
 - ii. 005 ONGOING COORDINATION
 - 1. Suggested change: This response can only be used if the respondent provides the name and number of the person they are coordinating with.
 - iii. 006 NOT MARKED- NO ACCESS TO WORK SITE
 - 1. Suggested change: Locator must provide name and number of who they contacted about access and what is limiting their access to the site.
 - iv. 009 ADDITIONAL LOCATING REQUIRED
 - 1. Facility owner discovered field conditions require additional locating and will communicate with excavator on resolution of additional locating issues
 - v. 011 NOT MARKED- EXCAVATOR CONTACTED FOR ADDITIONAL INFORMATION
 - 1. Facility owner operator reached out to the excavator as noted on the locate request and requires additional information to properly complete locate request. Excavator required to contact facility owner/operator.
 - e. Expedited Locating for a fee- Locate Now – long-term project, nothing new to present.
 - f. FTP Positive Response Posting to MISS DIG 811 Option Ends (9/29/19)- Currently staying on completion track.
 - g. FTP Ticket Delivery Option will be ending in 2020, more information to come – More information to be provided after the ending of FTP Positive Response.
 - h. Private Locating Pilot Program – Next meeting will be next week, there is a delay because marine and parcel need to go through first. The pilot should be in testing by mid sept.
4. NEW ACTION ITEMS

- a. IT issues – We had two internet issues in Gladstone this month. The first was a bad modem for the secondary internet. The following week, the primary fiber line was hit and a water line subsequently damaged due to no ticket on the repair of the fiber. We are looking to move the B server from Gladstone to Flint later this year. A new IP addresses will come with the move, and information will be made available at least 90 days prior.

5. MEETING SCHEDULE

- a. Meetings will be held via teleconference, with web screen share information and call in number provided by MISS DIG 811 monthly. MISS DIG 811 will host a teleconference with optional onsite meetings for the TIME committee at the MISS DIG 811 office before the Locator Action Committee, LAC, meetings monthly. Teleconferences will be held the fourth Thursday of the month at 10 am before LAC. **Quarterly meetings will be held at the Michigan Infrastructure & Transportation Association (MITA), located at 2937 Atrium Dr. #100, Okemos, MI 48864 following the MDPB meetings.**
 - i. You have been invited to a join.me meeting
Join the meeting: join.me/missdig811
The fourth Thursday of the Month at 10:00 AM EDT
- b. Upcoming Meetings – MDPB will be at 9 AM at MITA, the zoom meeting info will be provided the morning of.
 - i. **Thursday, September 26, 2019 Meeting at MITA**
 - ii. Thursday, October 24, 2019 **Meeting at MISS DIG 811** (Will be ran by Bill and Bruce)
 - iii. Thursday, November 28, 2019 **NO MEETING, HAPPY THANKSGIVING**
 - iv. Thursday, December 5, 2019 **Meeting at MITA**

6. ADJOURNMENT