

TIME Committee MINUTES

October 24, 2019 at 10:00 AM

In Person Meeting at MITA with Teleconference Option

In Attendance: Colleen Goddard, Bruce Campbell, Laura Arnold, Gail Wyckhouse, Linda Portelli, Bill Fisher, Tim Shinn, Scott Faulkner, Chris Jensen, Jim Moskal, Rhonda from DTE, Elenor Mundorf from MPSC, , Harry Carr, and Derek Shupe

1. CALL TO ORDER
  - a. Agenda Review
2. MISS DIG 811 Updates – MISS DIG is still very busy. We're headed towards seven months in a row of over 100,000 tickets.
3. ACTION ITEMS FROM PREVIOUS MEETING(S)
  - i. e-Web Suite – Now e-Suite
    1. MD 811 Ticket MOD – Now Called e-Mod (Tentative Release 12/2/19)
      - a. Email and/or text reminder that a dig notice is going to expire – Will be coming soon.
    2. Near Ticket Stand Alone App – Now called e-Nearby (Released 3/26/19)
    3. Near Ticket in Ticket Entry (Complete '17)
    4. Tickets without borders (Released 4/17/18)
    5. e-OHA (Released 4/17/18)
    6. e-Plan (Released 4/17/18)
    7. updated e-Locate (Released 4/17/18)
  - ii. No Member on a ticket (Released 4/2/19) – Have been getting 4-10 of these a week.
  - b. New Overhead Positive Response Code & Auto Positive Response (Available 2/18/19)
  - c. 2018 Grants (CLOSED)
    - i. SDP
      1. PermitAccess – Did receive 2019 grant which will be totally on education side.
    - ii. TAG (Technical Assistance Grant) - Were unable to procure the grant for the GUIDE, will budget for it ourselves.
      1. Parcel Data (Released 8/30/19)\*
      2. Near Ticket Standalone and Public Facing App (Released 3/26/19)
      3. Marine Ticket (Released 8/30/19)
        - a. locate & design request
          - i. For locate requests a Maine Request can only be request M-F from 9:00 AM to 3:00 PM.
        - b. NEW CATEGORY: MRNE- MARINE REQUEST
        - c. PROPOSED TICKET HEADING:

\*\*\*THIS IS A LOCATE TICKET. THE CALLER ALSO REQUESTED A MARINE JOINT MEET AT **NE COR OF MAPLE CREEK BLVD & TRAILVIEW DR** THE HEADER ON THIS TICKET IS FOR YOUR CONVENIENCE ONLY TO LET YOU KNOW THAT A MARINE JOINT MEET WAS REQUESTED. IT DOES NOT ALTER THE FACT THAT THIS IS A LOCATE TICKET\*\*
      - d. GROUP RESTRICTIONS: NSRs, Administrators, and WEBF
      - e. What criteria has to be met for placing a locate request?
        - i. RTE users should know if they do or do not need a marine request. NSRs will ask if caller wants a marine ticket if the drawn polygon intersects or crosses any waterway
    4. VR System and software to promote "Call before you Dig"
    5. CorridorAccess
  - d. Restrict Some Positive Response Codes Use to Require Comment: (Executive Team) (9/29/19) – Will **discuss later in the meeting for LAC**
    - i. 003 NOT COMPLETE
      1. None or some of the facilities have been marked, more time needed, coordination or assistance required to complete locating of facility
    - ii. 005 ONGOING COORDINATION

1. Suggested change: This response can only be used if the respondent provides the name and number of the person they are coordinating with.
- iii. 006 **NOT MARKED- NO ACCESS TO WORK SITE**
  1. Suggested change: Locator must provide name and number of who they contacted about access and what is limiting their access to the site.
- iv. 009 **ADDITIONAL LOCATING REQUIRED**
  1. Facility owner discovered field conditions require additional locating and will communicate with excavator on resolution of additional locating issues
- v. 011 **NOT MARKED- EXCAVATOR CONTACTED FOR ADDITIONAL INFORMATION**
  1. Facility owner operator reached out to the excavator as noted on the locate request and requires additional information to properly complete locate request. Excavator required to contact facility owner/operator.
- e. Expedited Locating for a fee- Locate Now
- f. FTP Positive Response Posting to MISS DIG 811 Option Ends **(9/29/19)**
- g. FTP Ticket Delivery Option will be ending in 2020, more information to come
- h. Private Locating Pilot Program
4. **NEW ACTION ITEMS**
  - a. IT issues – new virtual servers will be updated Friday night 10/25 at 10pm
  - b. Ticket Entry 1.0.48 (Released 9/20/19) – resolved an issue with Parcel Map Data where Ticket Entry was not able to complete a street lookup for certain counties.
5. **MEETING SCHEDULE**
  - a. Meetings will be held via teleconference, with web screen share information and call in number provided by MISS DIG 811 monthly. MISS DIG 811 will host a teleconference with optional onsite meetings for the TIME committee at the MISS DIG 811 office before the Locator Action Committee, LAC, meetings monthly. Teleconferences will be held the fourth Thursday of the month at 10 am before LAC. **Quarterly meetings will be held at the Michigan Infrastructure & Transportation Association (MITA), located at 2937 Atrium Dr. #100, Okemos, MI 48864 following the MDPB meetings.**
    - i. You have been invited to a join.me meeting  
Join the meeting: [join.me/missdig811](https://join.me/missdig811)  
The fourth Thursday of the Month at 10:00 AM EDT
  - b. Upcoming Meetings
    - i. Thursday, November 28, 2019 **NO MEETING, HAPPY THANKSGIVING!**
    - ii. Thursday, December 5, 2019 **Meeting at MITA**
6. **TIME ADJOURNMENT**

## **5 Minute Break Option**

## Locator Action Committee

### Agenda

10/24/19

- Top Issues – Bruce asked of any other issues other than the first two?
  - Retransmits and lack of response
  - Positive response issues with accuracy/truth on Ongoing Coordination from Locator's, have locators had issues with accuracy of Excavators contact info? Have put together a list of issues with PR. Bruce asked if they've had issues with contact info provided by contractor? Derek said he hasn't had any issues with that. He said most of the issues appear to be USIC. MISS DIG will continue to track and share with the locators. Harry has said they've had issues with ComServe and Detroit Water. We will send the list to DTE also. If they have issues, they can send them to Bill to add to list.
- Marine ticket - Pat from EDU will be going to a meeting in Louisiana about marine tickets. Will look into adding the ticket to other states in the Great Lakes
- MISS DIG 811 alternate methods for locate volume control
  - Prescreening – still looking in to.
  - Risk assessment - company that DTE uses was bought out, we are researching.
  - Locator training for excavators - talked with Laborers training and MITA
  - Workflow management - waiting to hear back from facility owners
- Locator participating in No Marks – Will talk about this winter as well as shadowing
- Locators getting MISS DIG 811 certified
- Have members from locators follow NSR's and vice versa
- Private locating pilot – Waiting on Norfield for a testable product, hopefully by 11/1.

Bruce mentioned about the complaint calls he gets from contractors. He asked if anyone has solutions for the locating issues? Please bring any ideas to the table for the meeting in December.