



MISS DIG 811
Time Committee Meeting Minutes
May 28, 2020 @ 10:00AM

In Attendance:

The meeting was held via join.me. On the call: MISSDIG: Katie Gruzowski, Kristyn Cormier, Debbie Ball, Sandy DeMars, Sandy Gunville, Amanda Horn, Bruce Campbell, Gail Wyckhouse, Stephanie Boe, Eric Urbain, Jim Cascio, Laura Arnold, Linda Portelli, Noah Strnad, Collen Goddard, Paul Harding, **Corby Energy-** Jim Moskal
MPSC- Dennis D'Antonio, Kristen Lawless, Robert Gregg, Eleanor Mundorf
URG- Derek Shupe, Caleb Weisbarth, **MetroNet-** Chuck Miller, **BloodHound-** Tracy Pursell
USIC- Brain Dreesen Tony Risher. **CE-** Joe McGraw, Scott Faulkner
DTE- Mark Erickson, Kathy Affholder, David Tejada, Eric Logan, **At&T-**Briant Thomas
DTE gas- Samantha Williams, Samantha Raupp, Marcus Vale,
Tri County Homeworks- Chris Jensen, **Cripps Fontaine-** Jim Cripps,

Meeting Minutes:

1. CALL TO ORDER

a. **Agenda Review** – No changes to the proposed agenda.

2. MISS DIG 811 Updates – Katie- Still working from home and tentatively looking to move back into the office in July. Also working on a plan to incorporate some employees WFH on a permanent basis. We are looking into how this will be handled upon returning to the office. There is a weekly COVID-19 committee that shows updates related to MISS DIG and COVID.

3. ACTION ITEMS FROM PREVIOUS MEETING(S)

a. **e-Suite**

i. **MD 811 Ticket MOD** – Now Called e-Mod (**Released 1/9/20, pulled down 1/31/20**)
Looking into making this easier for homeowners.

b. **Expedited Locating for fee- Locate Now (Long term goal)** –
No updates

c. **FTP Ticket Delivery Option will be ending, working with Norfield on delivery through an API** -

d. **Private Locating Pilot Program (Released 4/10/20)** –
Live for over a month and more information will be provided in the LAC meeting.

e. **Email and/or text reminder that a dig notice is going to expire-**
Working with Norfield



**f. Scope of Work on a Ticket & Consumers Energy Project Criteria & MDPB Best Practice
2016-02 Large Project Staking Project**

- i. This item, and similar projects, will be moved to a subcommittee that will meet every two weeks to discuss changes to Ticket Entry and e-Locate Systems. To participate in the subcommittee Members must be current with the MISS DIG 811 SEP, Field Basics, and RTE basic training. If you are unsure of training status, please reach out to the Education Team education@missdig811.org ii.
- ii. If you would like to be on this subcommittee please email Katie, kgruzowski@missdig811.org. The first meeting will tentatively be June 4 at 10AM.

g. LDM- Locate Demand Management update-

Working on this for a month and half, looking to have this for Norfield next week.

4. NEW ACTION ITEMS

a. IT issues –

There was issue with the phone system May 21st – May 22nd and the NFC was unable to receive calls consistently. They system overheated in LA which resulted in servers shutting down. We are looking into a system that is more cloud bases, so we are not relying on the current system.

5. MEETING SCHEDULE

- a. Meetings will be held via teleconference, with web screen share information and call in number provided by MISS DIG 811 monthly. MISS DIG 811 will host a teleconference with optional onsite meetings for the TIME committee at the MISS DIG 811 office before the Locator Action Committee, LAC, meetings monthly. Teleconference will be held the fourth Thursday of the month at 10am before LAC.

Quarterly meetings will be held at the Michigan Infrastructure & Transportation Association (MITA), located at 2937 Atrium Dr. #100, Okemos, MIO 48864 following the MDPB meetings.

- i. You have been invited to a join.me meeting Join the meeting: join.me/missdig811 the fourth Thursday of the Month at 10:00 AM EDT.
- b. Upcoming Meetings June 25 with MDPB Teleconference, July 23, August 27, September 24, October 29.

6. TIME ADJOURNMENT 10:11AM

5 Minute Break Option

Locator Action Committee Agenda 5/28/2020

- **Top Issues**
 - o **Retransmits and lack of response –**
Bruce the numbers have stayed under 7%, includes damaged markings
 - o **Positive response issues with accuracy/truth on Ongoing Coordination from Locator's, have locators had issues with accuracy of Excavators contact info?**
Rob is getting complaints from his members that they are getting 018-019, from the West side of the state and Metro area. Rob will be investigating this more and providing Bruce with updates.
- **MISS DIG 811 alternate methods for locate volume control**
 - o **Locator training for excavators-**
Bruce that was put on hold due to COVID-19 and spoke with Rob and will pursue in the fall. Contractors will maintain their marks to =keep their jobs on going. If the marks are be maintained and the marks are wrong that causes problems. The labor training for excavators will assist with this issue.
 - o **Locator Demand Management –**
Katie addressed in the TIME committee meeting.

- **Private locating pilot**

- o **Private Locate Report**

- Bruce talked with Blood Hound about the report that shows all the private locate requests. We've had 42 requests over the past two months.

- o **Possibly expanding to the top 5 counties (Oakland, Macomb, Wayne, Kent, and Genesee)-**

- Bruce displayed and spoke about the Pvt Locate Document. People wanted a private locate and if contact was made or not. Blood Hound data was displayed and discussed. Shows interest from various companies requesting the service. Tracy (Blood Hound) stated 17 counties will be expanded in this service (Kent not included) Tracy discussed the document that displayed codes 401, 402 & 403. Bruce stated Tracy will be getting the Education team about setting up cohesive education about private locating.

- **Locator Staffing-**

- Bruce- Based on the metrics that MISS DIG tracks, it seems that locators have been able to keep up with demand.

- **Conflict Resolution-**

- None currently,

- Joe McGraw- asked if Bruce could expand on the volume may growth for what we are seeing in the state. Bruce- displayed and discussed the graph that was talked about in the COVID-19 Infor Group. Katie provide information on the MISS DIG website and walked thru where to get additional information the graphs that are updated weekly.

- Information on the next meeting will come from Laura Arnold and will be a part of MDPB.

6. TIME ADJOURNMENT 10:33AM

Action Items:

Meeting Minutes by: **Bill Fisher & Debbie Ball**