



FEBRUARY LIVE! OPEN MIC WITH MISS DIG 811 NOTES

The topic of discussion for FEBRUARY was SCOPE OF WORK

- Scope of Work is the MISS DIG 811 procedure regarding how much information can be put on a ticket to make it a reasonable request that locators can respond to within three business days:
 - Addresses & Lots
 - Ten individual addresses/lots on a single street per ticket.
 - Apartment/condo complexes, five buildings max on a single street per ticket.
 - The total distance between addresses/lots is not to exceed one mile.
 - Road Work & Cross Country
 - Only one street per ticket.
 - Work along a road or cross-country route **with named intersections** may include up to **one mile** per ticket. You may also request up to a 200 ft radius of each intersection crossed, the intersections must be noted in the Locate Info field.
 - Work along a road or cross-country route with **NO named intersections** may include up to **two miles** per ticket.
 - Intersections
 - The largest radius of an intersection that can be requested on a single ticket is **200 ft.**
 - Work on Unnamed Streets in Subdivisions
 - Subdivisions **must be called in by individual streets**. If street names are not posted, the contractors should post street names at the worksite and identify a street name in the Locate Info field. EX: Street A
 - Call MISS DIG 811 to schedule a Joint Meet; the worksite must at least be described using distance and direction from established streets and cross streets.
 - Utility Poles
 - The worksite description should include the radius of the pole locations to be marked. Prior to submitting a dig notice, poles can be marked with white paint or red bands, or they may be numbered to help with visual identification.
 - When measuring off footage between poles with no given address, the scope of work is **three pole locations per ticket (with a max of four)** along a single street. The total distance between the poles cannot exceed one mile.
 - If a pole is within the boundaries of a single address, or in the road right of way directly in front of or across the street from a single address, you can include up to ten addresses per street on a ticket. This does not apply when multiple lots have a single address nor if the total distance between addresses exceeds one mile.



- If pole locations are along a continuous road or cross-country route **with named intersections**, a **one mile stretch of poles** can go on one ticket.
- If pole locations are along a continuous road or cross-country route **with NO named intersections**, a **two mile stretch of poles** can go on one ticket.

DISCUSSION/QUESTIONS

- **How do I attach documents to a Design Request?**
 - Use the HELP tab at the top of the Ticket Entry Screen, click the Maintenance Tab in the Newtin Menu, the Excavator's Response Link has instructions for attachments.
- **Is Member Information on the Design Ticket Entry screen updated?**
 - Yes, there is a process MISS DIG 811 follows for updating Member records.